



Longwick-cum-Ilmer  
Parish Council

## LONGWICK PARISH COUNCIL

**To: Cllr Smith (Chair), Cllr Livingston (Vice Chair), Cllr Van Apeldoorn, Cllr Ayre, Cllr Gummer, Cllr Pennell, Cllr Greengrass and Cllr Atkinson**

**You are hereby summoned to the Parish Council Meeting taking place at Longwick Village Hall on Tuesday 17<sup>th</sup> March 2026 at 7.30pm.**

### **AGENDA**

Public Forum – The first ten minutes are available for the public to express their view or ask questions on matters on the following agenda. The formal meeting will commence at the end of the public forum or at 7.45pm, whichever is earlier.

214. Welcome and Apologies for Absence

215. To Receive any Declarations of Interest

216. Acceptance of Minutes of the Parish Council Meeting held on the Tuesday 17<sup>th</sup> February 2026

217. Update from Buckinghamshire Councillors

218. To consider actions from previous meeting

219. Planning Applications:

- a. To consider and approve comments for New Planning Applications
- b. To Receive Notice of Planning Applications Approved and Refused

220. To consider and approve the Asset Register for 2026-2027

221. To consider and approve insurance for 2026-2027

222. To approve payments in accordance with the budget

223. Playground quote following RoSPA. To revisit the decision taken under 199 due to an error in the total costs

224. To consider Youth Football proposal and associated costs

225. Policies to be considered and approved:

- a. General and Sexual Harassment Policy
- b. Disciplinary Policy
- c. Grievance Policy
- d. Data Protection Policy (updated)
- e. Freedom of Information Policy

226. To consider works and quote for extending the "all weather path" to include LCI/5/2 and BCS/6/1, increasing the width by approx. 16" of both sections. by scraping away all overgrowth

227. To consider purchase of Six Picnic Tables for Parish use

228. To consider and approve the signing of the Devolved Services agreement for 2026-2027

229. To note the clerks delegated decision to approve an additional £400 for the playground improvements

230. To discuss and decide on any responses to correspondence received and/or issued by the Parish Council

231. To receive Reports from Councillors on meetings that they have participated in on behalf of the Parish Council

232. To confirm the dates and times of the next Parish Council Meeting: The next meeting will take place on Tuesday 21<sup>st</sup> April 2026 with the Annual Meeting of the Parish starting at 7pm followed by the Parish Council meeting at 7.30pm at Longwick Village Hall.

**Tracey Martin**  
**Clerk, Longwick Parish Council**

**Wednesday 11<sup>th</sup> March 2026**

## MINUTES FOR APPROVAL



Longwick-cum-Ilmer  
Parish Council

### LONGWICK-CUM-ILMER PARISH COUNCIL PARISH COUNCIL MEETING HELD ON TUESDAY 17<sup>TH</sup> FEBRUARY 2026 AT 7.30PM AT LONGWICK VILLAGE HALL

**PRESENT:** Cllr Smith (Chairman), Cllr Livingston (Vice-Chair), Cllr van Apeldoorn, Cllr Atkinson, Cllr Ayre and Cllr Pennell and Cllr Greengrass.

Buckinghamshire Councillor: Gary Hall and Matthew Walsh

12 members of the public present at the start of the meeting

#### Public Participation:

- Tea at Three is taking place this year which is an opportunity for the community to get together, dates will be added to the Parish Council newsletter.
- Wickfields: Responsibility for common areas lighting, grass, pumping etc should be transferring soon from the developer to the resident's management group. The representative would like to engage with the Parish Council regarding the area of land on which the playground is on. This will be discussed later in the meeting.
- A resident asked if the nomination of the Village of Hall as an Asset of Community Value would mean that an AGM would take place and financial information would be available.

**191. WELCOME AND APOLOGIES FOR ABSENCE:** Cllr Smith welcomed all to the meeting. Apologies were received and accepted from Cllr Gummer.

**192. DECLARATIONS OF INTEREST:** No interests were declared.

**193. APPROVAL OF MINUTES OF THE PARISH COUNCIL MEETING HELD TUESDAY 20<sup>TH</sup> JANUARY 2026:** Following a proposal by Cllr Pennell seconded by Cllr Greengrass a vote was taken and it was **resolved** by all those present to approve the minutes and the minutes were signed.

#### **194. UPDATE FROM BUCKINGHAMSHIRE COUNCILLORS:**

- a. The deceased ducks have been removed today.
- b. Wickfields: Officers have been chased for further information on the s.106 agreement.
- c. Traffic Calming: Further meetings have taken place between the Parish Council and Buckinghamshire Officers.
- d. The Police and Crime Commissioner is visiting the Parish this week.
- e. An email has been sent clarifying that an extension for CIL funds cannot be granted but the deadlines are being reviewed so the money will not be recovered immediately.
- f. Action is being arranged for the removal of the horsebox in the layby
- g. Local Plan Call for Sites has been published today. Buckinghamshire Councillors urged residents and the Parish Council to comment on the Call for Sites.
- h. The roads have been badly affected by the weather and there are 36 teams a day going out to fill the pot holes.
- i. Bus service: Buckinghamshire Councillors are still making enquiries on this.
- j. It is positive news that the transfer of Owlswick Village Green is progressing. This will be discussed later in the meeting.

Cllr Hall and Cllr Walsh left the meeting at 7.49pm

#### **195. TO CONSIDER ACTIONS FROM PREVIOUS MEETING:**

- a. Linking of Longwick Playing Field and Wickfield Play Area (83c): Clerk has made enquiries with the management company and they raised the following questions:
  - \* Would this require planning
  - \* Would the S106 agreement permit this?Clerk contacted Bucks Cllrs and they offered to make enquiries with regards to the s106 agreement but planning would need an official enquiry. Awaiting response from Cllr Walsh. **Action: Cllr Walsh**
- b. Report of Horsebox in layby (PP): This is being progressed by Buckinghamshire Council.
- c. Who owns / maintains the kissing gates (167): Response received from Rights of Way, see item 201.
- d. Policies: General and Sexual Harassment and check GDPR (181d): This has been deferred to the March meeting. Clerk to add to agenda. **Action: Clerk**
- e. Complete Asset of Community Value paperwork for The Red Lion (182): Clerk has submitted.
- f. Legal matters (188): Clerk is progressing. **Action: Clerk**

**196. PLANNING - TO CONSIDER AND APPROVE COMMENTS:**

PL/25/6400/FA: 36 Wayfarers End, Longwick: No objection. Submitted under delegated authority.  
 PL/25/6438/FA: 3 Walnut Crescent Longwick: No objection, however raised the following point: The proposed large first-floor north-facing window should be checked by the Planning Officer for any potential overlooking towards Blenheim Close. Submitted under delegated authority.  
 PL/26/00375/KA: Old Thatch Meadle Village Road: No objection. Submitted under delegated authority.

Change of status:

PL/25/4624/VRC: Sans Paddock Owlswick Buckinghamshire: Refuse Permission  
 25/05836/CLE: Quercus Owlswick Buckinghamshire: Refuse Certificate of Lawful Use  
 PL/25/2648/EU: Millbrook Cottage, Lower Ickniel Way, Longwick: Withdrawn

**197. PAYMENTS FOR APPROVAL FEBRUARY 2026:**

Payee	Net	VAT	Gross	Comment
Tracey Martin	£60.79		£60.79	Clerk Salary - Diff between S/O
HMRC	£111.40		£111.40	PAYE
Shield Maintenance	£169.22	£33.84	£203.06	Bin Emptying
Play Inspection Co	£245.00	£49.00	£294.00	Annual RoSPA
BcSPC	£28.00		£28.00	Land reg searches - ACV
Bright Marks	£530.00		£530.00	Installing goals & pitch marking
John Lee Construction	£8,333.33	£1,666.67	10,000.00	Deposit - Bridleway works

Following a proposal by Cllr Ayre seconded by Cllr Atkinson it was **resolved** by all those present to approve the payments.

**Zempler Card Payments:**

	Net	VAT	Gross	Comment
GiffGaff	£5.00	£1.00	£6.00	Mobile Top Up
Flags and Flagpoles	£77.90	£15.58	£93.48	Flags x 2
HM Courts	£205.00		£205.00	Legal fees

**Directs Debits, Standing orders:**

	Net	VAT	Gross	Comment
Tracey Martin	£700.00		£700.00	S/O Clerk Salary
Tracey Martin	£26.00		£26.00	Home Allowance
EDF	£44.01	£3.99	£48.00	Electricity
Nest	£48.26		£48.26	Pension Contribution
Lloyds	£4.25		£4.25	Monthly bank charge

**198. TO NOTE QUARTER 3 ACCOUNTS AND CONFIRM THE ACCOUNTS HAVE BEEN INSPECTED:**

Accounts were noted and Cllr Ayre confirmed that that the quarter 3 accounts have been signed off.

**199. TO REVIEW ANNUAL ROSPA AND ASSOCIATED RECOMMENDATIONS AND QUOTES:**

Following discussions it was agreed to remove the following items from the quote: Bow Top Fencing: Due to the playground works starting on Monday, this will be reviewed if needed after the playground works are completed. MUGA, this will be taken on as a separate project due to potentially considering relaying the surface and the bench repainting removed as it is not cost effective. Following these discussions, it was proposed by Cllr Smith seconded by Cllr Pennell and following a vote all Councillors were in favour and it was **resolved** to approve Reids Playground Maintenance at a cost of £2530 + VAT. It was agreed the works will be held off until after the current scheduled playground works have been completed. Clerk to liaise with the contractor.  
**Action: Clerk**

**200. TO CONSIDER NOMINATING LONGWICK STORE AND LONGWICK VILLAGE HALL AS AN ASSET OF COMMUNITY VALUE:**

Following discussions and a proposal by Cllr Greengrass, seconded by Cllr Ayre it was **resolved** by all those present not to proceed with the nomination for the Village Hall at this time but to proceed with the nomination for Longwick Store. The Clerk will complete and submit forms. **Action: Clerk**

**201. TO CONSIDER QUOTE FOR REPAIRS TO KISSING GATES:**

Following discussions and a proposal by Cllr van Apeldoorn, seconded by Cllr Greengrass it was **resolved** by all those present to approve the quote from K Wharton at a cost of £2,180. It was further agreed that it would be prudent in future years to allow a budget item for such maintenance.

**202. TOUCAN CROSSING PROPOSAL, TO CONSIDER AND APPROVE ANY COMMENTS:**

Discussions were had on the proposal: Comments to be submitted are: The cycle path needs to be continuous or if not, signage needs to be very clear for users. It was felt that ultimately the footpath needs to be widened all the way through to Risborough. Clerk to respond to Buckinghamshire Council. **Action: Clerk**

- 203. TO RESOLVE TO SIGN THE TP1 LAND REGISTRY FORM FOR OWLSWICK VILLAGE GREEN AND NOMINATE TWO COUNCILLORS TO SIGN WITNESSED BY THE CLERK:** Following discussions it was **resolved** to approve the signing of the TP1 Land Registry form and the form was signed by Cllr Smith and Cllr Livingston witnessed by the Clerk. Clerk will submit forms to the solicitor. **Action: Clerk**
- 204. TO CONSIDER QUOTES FOR GRASS CUTTING FOR THE 2026-2027 CUTTING SEASON:** Following discussions it was proposed by Cllr van Apeldoorn, seconded by Cllr Pennell and a vote was taken and all Councillors were in favour and it was **resolved** to appoint Blade Turfcare at a cost of £11,788 on a 2-year fixed price with a “get out” clause at the end of the 2026 cutting season if any issues arise. Clerk to liaise with Contractor. **Action: Clerk**
- 205. TO CONSIDER THE QUOTE FOR CONSTRUCTION OF A HARD-STANDING SURFACE AT THE ENTRANCE TO THE LARGE GATE AT THE PLAYING FIELD, AND TO APPROVE THE UPDATED QUOTE FOR EXTENDING THE FOOTPATH AROUND THE PLAYING FIELD:** Following discussions and a proposal by Cllr Greengrass, seconded by Cllr Ayre it was resolved by all those present to approve the quote from MAC Groundwork at a total cost of £46,216.82. £33,823 will be funded through s.106 funds which have already been approved and the remaining £12,393.82 will be funded through CIL.
- 206. TO CONSIDER THE RESPONSES MADE BY BUCKINGHAMSHIRE HIGHWAYS TO THE LATEST TRAFFIC CALMING PROPOSALS WE HAVE MADE FOR MEADLE AND LONGWICK AND TO FORMULATE THE COUNCIL'S NEXT ACTION, AS APPROPRIATE, WITH A VIEW TO OBTAINING TOTAL POTENTIAL COSTINGS AS SOON AS POSSIBLE:** Councillor Smith read out a chronology of actions taken so far. As of today's date, a new submission is being constructed and will be delivered to Buckinghamshire Council to cost. **Action: Cllr Smith**
- 207. TO CONSIDER WHETHER TO PROCEED WITH THE APPROVED SPEED DATA COLLECTIONS SURVEYS BASED ON BUCKINGHAMSHIRE HIGHWAYS FEEDBACK:** Following discussions it was agreed following the feedback from Buckinghamshire Council to hold off on the agreed proposal under agenda item 170 as the speed assessments should form part of any traffic calming. Clerk to feedback to Buckinghamshire Officers. **Action: Clerk**
- 208. TO CONSIDER AND APPROVE COSTINGS FOR INITIAL CONSULTANCY SERVICES FOR THE NEIGHBOURHOOD PLAN:** Following discussions and a proposal by Cllr Smith, seconded by Cllr Pennell it was **resolved** by all those present to approve the consultancy costs from Thomas Design Regeneration Consultation at a cost of £296.00.
- 209. TO CONSIDER ARRANGEMENTS FOR THE ANNUAL PARISH MEETING:** Following discussions, it was **resolved** to retain the usual arrangements and hold the Annual Meeting of the Parish on 21 April 2026 starting at 7pm
- 210. TO CONSIDER QUOTATIONS FOR ALL WEATHER SURFACING ON FOOTPATHS LCI/5/2 & BCS/6/1:** Unfortunately, as the quotes were not like for like and no response had been received from Rights of Way regarding a specification this will be deferred until the March meeting. Cllr van Apeldoorn will obtain updated quotes which are in line with each other. **Action: Cllr van Apeldoorn**
- 211. TO DISCUSS AND DECIDE ON ANY RESPONSES TO CORRESPONDENCE RECEIVED AND/OR ISSUED BY THE PARISH COUNCIL:**
- a. Cllr Smtih reported that an email had been received from a resident asking for the green space at Wickfields to be taken on by the Parish Council. Discussion was deferred until Buckinghamshire Council provides details of the s.106 agreement.
- 212. TO RECEIVE REPORTS FROM COUNCILLORS ON MEETINGS THAT THEY HAVE PARTICIPATED IN ON BEHALF OF THE PARISH COUNCIL:**
- a. Cllr Smith and Cllr Livingston attended a meeting with Buckinghamshire Officers regarding traffic calming.
  - b. Cllr Smith had met with some parents who wish to establish an under-5 and under-8 football team. This will require the Village Hall's cooperation as facilities will be required, and Cllr Smith is exploring options. **Action: Cllr Smith**
  - c. The results from the recent survey will be published shortly on the Parish Council website.

**213. TO CONFIRM THE DATE AND TIME OF THE NEXT PARISH COUNCIL MEETING:** The next Parish Council meeting will take place on Tuesday 17<sup>th</sup> March 2026 at 7.30pm at Longwick Village Hall.

There being no further business the meeting closed at 9.26pm

Chair..... Date.....

**TO CONSIDER ACTIONS FROM PREVIOUS MEETINGS**

<b>Date</b>	<b>Min Ref</b>	<b>Details</b>	<b>Whom</b>	<b>Progress</b>	<b>Status</b>
16/09/25	83c	Linking of Longwick Playing Field to Wickfields Play Area	Clerk	Clerk has made enquiries with the Management Company and they raised the following questions: * Would this require planning * Would the S106 agreement permit this?  Clerk contacted Bucks Cllrs and they kindly offered to make enquiries with regards to the s106 agreement but planning would need an official enquiry	Awaiting response from Cllr Walsh
20/01/26	181d	Policies: General and Sexual Harassment and check GDPR	Clerk	Will be discussed later in the meeting.	✓
20/01/26	188	Legal matters	Clerk	Clerk is progressing	
17/02/26	199	Liaise with playground contractor to schedule works following RoSPA	Clerk	Unfortunately, due to an error in calculations this will need to be revisited later in the meeting and is on the agenda.	✓
17/02/26	202	Toucan crossing comment	Clerk	Has submitted	✓
17/02/26	203	Submit TP1 form to solicitor for Owlswick Village Green	Clerk	Submitted	✓
17/02/26	204	Liaise with contractor regarding 2026-2027 grass cutting	Clerk	All arranged, starting mid march.	✓
17/02/26	206	Traffic calming proposals	Cllr Smith	Submitted	✓
17/02/26	207	Speed surveys – delay based on traffic calming proposal	Clerk	Spoken with Buckinghamshire Council and confirmed the action.	✓
17/02/26	210	Updated quotes required for LCI/5/2 & BCS/6/1 & feedback from ROW	Cllr van Apeldoorn  Clerk	Feedback received from ROW on the spec & bollards	
17/02/26	212b	Liaise with parents group looking to establish an under-5 and under-8 football team	Cllr Smith		

**TO CONSIDER AND APPROVE ASSET REGISTER FOR 2026-2027**

<b>Asset Register 2026-2027</b>	
Surfacing & Matting Playground Extension	£ 8,520.00
Moveable Goals	£ 4,860.00
Trim Trail - Playground Extension	£ 7,165.00
Vinci Single Basket Swing - 2.3 high - Playground Extension	£ 2,520.00
Vinci Driving Play Panel with Steering Wheel - Playground Extension	£ 594.00
Sensory Panel - Playground Extension	£ 663.00
Fencing - Additional following playground extension	£ 1,222.00
Football Goals x 2	£ 1,300.90
Ilmer Bollards	£ 1,667.35
Defibrillator Meadle	£ 1,295.00
Defibrillator Ilmer	£ 1,033.50
Defibrillators x 2 - VH & Red Lion	£ 2.00
Litter Bin	£ 170.16
Benches	£ 2,577.00
Litter Bins	£ 390.00
Signs	£ 399.80
VAS	£ 5,000.00
CCTV	£ 5,139.15
Noticeboards x 2	£ 2,675.68
Garage	£ 4,545.32
Outdoor Fitness Equipment	£ 16,109.20
Sports Panels Kompan	£ 5,060.17
MUGA	£ 20,032.37
Fencing Childrens Playarea	£ 13,750.00
Playground Equipment	£ 33,365.63
Pond - Nominal	£ 1.00
Signs Old x 2 - Nominal	£ 2.00
Bins Old x 9 - Nominal	£ 9.00
Benches Old x 6- Nominal	£ 6.00
Ilmer Green - Nominal	£ 1.00
Playing Field - Nominal	£ 1.00
War Memorial - Nominal	£ 1.00
	<b>£ 140,078.23</b>

## TO CONSIDER INSURANCE RENEWAL FOR 26-27

Insurance Valuation 26-27			
Playground		Other	
Playground Equipment	£ 50,468.53	War Memorial	£ 45,000.00
Playground Surfacing	£ 8,520.00	Garage	£ 4,545.32
Playground Fencing	£ 14,972.00	CCTV	£ 5,139.15
MUGA	£ 20,032.37	Playing Field	Public liability
Sports Panels Kompan	£ 5,060.17	Ilmer Green	Public liability
Outdoor Fitness Equipment	£ 16,109.20	Pond	Public liability
	<b>£ 115,162.27</b>		<b>£ 54,684.47</b>
Street Furniture			
Noticeboards	£ 2,675.68	<b>Total</b>	<b>£ 190,121.43</b>
VAS	£ 5,000.00		
Signs	£ 400.00		
Litter Bins	£ 2,360.16		
Benches	£ 3,777.00		
Defibrillators	£ 4,394.50		
Bollards (Ilmer)	£ 1,667.35		
	<b>£ 20,274.69</b>		

Last year's premium was £1,009.71.

Our current insurers have quoted £1,035.28, though we are awaiting clarification from them as some items appear to have been classified at higher values than expected.

We also have two further quotes pending from alternative insurers, and a full comparison will be provided to Councillors once all information is received.

## PAYMENTS FOR APPROVAL MARCH 2026

Payee	Net	VAT	Gross	Comment
Tracey Martin	£60.99		£60.99	Clerk Salary - Diff between S/O
HMRC	£111.20		£111.20	PAYE
Shield Maintenance	£169.22	£33.84	£203.06	Bin Emptying
Starboard Systems	£444.00	£88.80	£532.80	Scribe Annual Subscription
Zemplar Account	£415.71		£415.71	Reinstate Balance
BMKALC	£110.00		£110.00	Training
BMKALC	£110.00		£110.00	Training (duplicate)
Keith Smith	£200		£200	Chairmans Allowance
Keith Smith	£9.33		£9.33	Lock for football goals
<b>Insurance to be added once approved</b>			<b>£TBC</b>	

## Directs Debits, Standing orders & Card

GiffGaff	£5.00	£1.00	£6.00	Mobile Top Up
Amazon	£7.77	£1.56	£9.33	Chain and padlock
Amazon	£79.24	£16.66	£95.90	Litterpickers
Tracey Martin	£700.00		£700.00	S/O Clerk Salary
Tracey Martin	£26.00		£26.00	Home Allowance
EDF	£44.47	£3.53	£48.00	Electricity
Nest	£48.26		£48.26	Pension Contribution
Lloyds	£4.25		£4.25	Monthly bank charge

## TO REVISIT QUOTES FOR PLAYGROUND WORKS FOLLOWING ROSPA

Unfortunately, there was an error with the auto sum and therefore the amount approved at the meeting on the 17<sup>th</sup> February 2026 under item 199 was incorrect.

**TO REVIEW ANNUAL ROSPA AND ASSOCIATED RECOMMENDATIONS AND QUOTES:** Following discussions it was agreed to remove the following items from the quote: Bow Top Fencing: Due to the playground works starting on Monday, this will be reviewed if needed after the playground works are completed. MUGA, this will be taken on as a separate project due to potentially considering relaying the surface and the bench repainting removed as it is not cost effective. Following these discussions, it was proposed by Cllr Smith seconded by Cllr Pennell and following a vote all Councillors were in favour and it was **resolved** to approve Reids Playground Maintenance at a cost of £2530 + VAT. It was agreed the works will be held off until after the current scheduled playground works have. Clerk to liaise with the contractor.

Please find below correct sums.

Ref: Longwick Playing Field, HP27 9SG	Cost
<b>Sign</b> to remove projecting bolt threads	£70.00
<b>Gate</b> to adjust the above item to close correctly as best we can	£300.00
to rub down, prime and paint the above item with dark green colour lead free paint	£480.00
to remove trip hazard with soil and seed	£50.00
<b>Bow Top Fencing</b> <del>to remove sharp edges where required</del>	<del>£120.00</del>
<del>to repair bent bars as best we can</del>	<del>£110.00</del>
<b>Bench</b> <del>to rub down, prime and paint the above item with black colour lead free paint and stain the timber with a brown colour preservative</del>	<del>£400.00</del>
<b>Spinning Pole</b> to cut out 1 No. small area of damaged wet pour and relay with new black rubber	£180.00
<b>Slide</b> to rub down, prime and paint the above item with light green and dark blue lead free paint	£680.00
<b>Tay Play Cone Climber</b> to replace the complete ropes with new	£1,960.00
<b>Cableway</b> to strip down the above item and carry out an internal inspection on all parts Please note if parts are worn we will need to quote Scaffolding required to re-tension the cable and ensure seat is at the correct height to sand down timber where required to remove rough edges and stain the item with a brown colour preservative	£680.00     £240.00
<b>Fun Box</b> to check gaps on surface when on site and quote accordingly	FOC
<b>MUGA</b> <del>to remove trip hazard along the perimeter edge with soil and seed</del>	<del>£150.00</del>
<del>to remove the net</del>	
<del>to supply and fit 1 No. information sign</del> Information to be agreed with client	<del>£480.00</del>
<del>to supply and fit 2 No. signs, 1 on each backboard stating "DO NOT CLIMB OR HANG ON THE RING"</del>	<del>£500.00</del>
<b>Balance Beam</b> to replace missing bolt cap covers with new to re-secure loose connection cover	£10.00 £150.00

<b>Pull Up Station</b> to replace missing post ends	£80.00
<b>Sign</b> to re-secure the above item in the ground and make surface good with soil and seed	£240.00
<b>All Wet Pour Surface</b> to clean the surfaces with water and wire brush to remove moss	£680.00
<b>Total</b>	<b>£5,800.00</b>

**TO CONSIDER QUOTATIONS FOR ALL WEATHER SURFACING ON FOOTPATHS LCI/5/2 & BCS/6/1**

<b>Agenda item title: (this wording will be used on the agenda e.g. To consider, to note:</b>	Extending the “all weather path” to include LCI/5/2 and BCS/6/1, increasing the width by approx. 16” of both sections. by scraping away all overgrowth
<b>Background and Supporting Information:</b>	Both sections of these sections are very narrow. In order to facilitate users with push chairs & children all the overgrowth will be scraped away, a hardcore foundation to be laid and road plannings compacted, which is suitable for people, horses and wildlife. This work to be undertaken after the first section (LCI/5/1&2) has been completed, this starts on 13.04.26 and will last 2 weeks. Quote A reflects increase in depth of surface to at least 150mm Quote B reflects the taking away spoil, from site to Walnut Tree Lane.
<b>Estimated Costs:</b>	Quote A - £18,172.00 ex VAT Quote B - £ 28,200.00 ex VAT
<b>Are quotes attached:</b>	Quotation A is from Paul Spittles Quotation B is from Spruced Up
<b>Timescales for the project:</b>	2-3 weeks
<b>Please describe the benefit to residents / local area:</b>	The benefit for Bledlow is that Longwick cum Ilmer will be funding the work and the cost of their footpath, hopefully reciprocal maintenance work of these paths happen in the future.
<b>Any other supporting documents or information:</b>	Notice boards stating “footpaths closed” at both ends required.

**TO CONSIDER PURCHASE OF SIX PICNIC TABLES FOR PARISH USE**

**Background and Supporting Information:**

The 6 heavy duty folding picnic tables are to be used at various Parish events throughout the year. They can be folded flat and can be stored in the garage as each table is only 100cm deep (4 inches) when folded. This means the entire group of tables will occupy a footprint approximately 25% smaller than a large fridge.

<b>Type</b>	Picnic Table
<b>Dimensions</b>	Assembled: H 74 x W 183 x D 144.4 cm Folded: H 8.9 x W 183 x D 144.4 cm Tabletop: H 74 x W 183 x D 73.3 cm Benches: H 47.5 x W 183 x D 23.9 cm (Each)
<b>Weight</b>	41kg

There is a need for these additional tables as several groups have been calling for them. For example their need was called out in the recent Parish survey performed earlier this year and by the Longwick Fete Committee. Groups that will benefit from the purchase of these tables will include the pop-up café, Parish events like the VE day celebrations or other celebrations, the youth football group will benefit from tables adjacent to the field and other events like Annual Village Fete and other Parish Council events throughout the year.

Currently the only seating for the field is one fixed picnic table and a few park benches. These 6 tables will be a great complement to the existing tables

There are c.100 white plastic chairs that are in varying states of condition stored the Parish Council Garage on the field that are currently used for events. The provision of these Picnic tables would complement or can even replace some of these varying state chairs.

**Estimated Costs:**

£870 to purchase 6 heavy duty folding picnic tables (£143.98 each including VAT)



These will be purchased from Costco as pictured above Uplift for free delivery can be arranged – Contact fete committee for collection and payment.

	 <p>It is my understanding that this money can be taken from CIL monies and will not impact the general admin funds for the council</p>
<p><b><u>Are quotes attached:</u></b></p>	<p>Quote 1  <a href="https://www.costco.co.uk/Garden-Sheds-Patio/Garden-Furniture/Garden-Benches-Tables/Lifetime-6ft-183m-Folding-Picnic-Table-Model-60481/p/1807117">https://www.costco.co.uk/Garden-Sheds-Patio/Garden-Furniture/Garden-Benches-Tables/Lifetime-6ft-183m-Folding-Picnic-Table-Model-60481/p/1807117</a>  This quote is for £189.99 each, INCLUDES DELIVERY  (ex-delivery price is 143.98 as pictured above)</p> <p>Quote 2 – see last page</p>  <p>Amazon LifeTime picnic Table - £ 174.98 each This table is neither as strong nor as substantial as the one highlighted in Quote 1. It is also more expensive when free collection is taken into account.</p>
<p><b><u>Timescales for the project:</u></b></p>	<p>As soon as possible. The first use of these items will be at the Village Fete on 2<sup>nd</sup> May 2026</p>
<p><b><u>Please describe the benefit to residents / local area:</u></b></p>	<p>These would also be ideal to support a Pop-Up café on or around The Field.  Currently the white chairs in the field are in varying states of repair and could be replaced by these tables. Many groups will benefit from the purchase of these picnic tables For example they could be offered to any group hiring the field for their use.  These will be invaluable for large-scale events like the Village Fete ensuring many residents will benefit as seating has been a consistent need at the Fete</p>
<p><b><u>Any other supporting documents or information:</u></b></p>	<p>The survey performed by the council highlighted the need for additional benches on the playing field and also the need for a pop-up café to be provided on the field. These benches/ tables will support both of these needs</p>

**Quote 2 – Amazon picnic table**

[https://www.amazon.co.uk/Lifetime-60112-Picnic-Table-brown/dp/B00VLLPJ3K/ref=sr\\_1\\_7?crd=YALVHLHO7ELT&dib=eyJ2ljoMSJ9.b-eYuDL02A6TmG5rQGRny2SnpZGHwCsoEY\\_H9Z6AFDMbTNU63bp23wL5PGc0f3FcfLGV3NZYAh3TCtTcuxs10L8dmBZGBua4OK7zC8ktO77D6XTjEqUt40xStDB3E\\_mx4BCgWuA2bNhxY58NMeKB59\\_a5xUHhgZT10xU9-KvK8\\_0GnJv3f8DYFRXpP2uR3zFswM5dwmAVUHsIrfS1L7aa1k2EyzA7nvHW3XK8G-mTB5Bbo18oqlRafuz4XNUOUBf7grv7PLU1fyi8qmqcji1SRy6QLToj1Xb7KM\\_OuApt9l.Fmi5v3Vi0y7prUh8iQ5XC3kSPNOkj9p1oajAfsnUovg&dib\\_tag=se&keywords=amazon%2Blifetime%2Bpicnic%2Btable&qid=1773053080&sprefix=amazon%2Blifetime%2Bpicnic%2Btable%2Caps%2C218&sr=8-7&th=1](https://www.amazon.co.uk/Lifetime-60112-Picnic-Table-brown/dp/B00VLLPJ3K/ref=sr_1_7?crd=YALVHLHO7ELT&dib=eyJ2ljoMSJ9.b-eYuDL02A6TmG5rQGRny2SnpZGHwCsoEY_H9Z6AFDMbTNU63bp23wL5PGc0f3FcfLGV3NZYAh3TCtTcuxs10L8dmBZGBua4OK7zC8ktO77D6XTjEqUt40xStDB3E_mx4BCgWuA2bNhxY58NMeKB59_a5xUHhgZT10xU9-KvK8_0GnJv3f8DYFRXpP2uR3zFswM5dwmAVUHsIrfS1L7aa1k2EyzA7nvHW3XK8G-mTB5Bbo18oqlRafuz4XNUOUBf7grv7PLU1fyi8qmqcji1SRy6QLToj1Xb7KM_OuApt9l.Fmi5v3Vi0y7prUh8iQ5XC3kSPNOkj9p1oajAfsnUovg&dib_tag=se&keywords=amazon%2Blifetime%2Bpicnic%2Btable&qid=1773053080&sprefix=amazon%2Blifetime%2Bpicnic%2Btable%2Caps%2C218&sr=8-7&th=1)

### **TO CONSIDER AND APPROVE THE DEVOLVED SERVICES AGREEMENT FOR 2026-2027**

For 2025-2026 the Parish Council received: £3,841 unfortunately, there were a number of areas miscoded for that year but payment was still received so despite a 4% increase for 2026-2027 the Parish Council has been offered £3104.89 there will also be a separate payment of around £600 for the areas covered under the old WDC agreement bringing the total to around £3704.89.

### **TO NOTE THE CLERKS DELEGATED DECISION TO APPROVE AN ADDITIONAL £400 FOR THE PLAYGROUND IMPROVEMENTS**

Unfortunately, upon digging down to install the roundabout cables were discovered so options were explored and it was resolved that as no further depth could take place that the roundabout would be built up. This will remain accessible as there will be a small incline.